

LPW School Provider Access Policy March 2025

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Aims

This policy statement aims to set out LPW School's arrangements for managing the access of education and training providers education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

Student entitlement

All pupils in years 8 to 13 are entitled to:

- find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'second key phase' (year 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to

providing meaningful encounters to all pupils using the Making it Meaningful checklist (Appendix 1 to Gatsby Benchmark 5). Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- On-site apprenticeships training
- City of Bristol College
- ASK
- Bristol City Community Foundation
- MPCT
- Greenlight apprenticeships

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school, including:

- City of Bristol College
- The Park
- Gatehouse Centre
- SGS College
- Reflections
- Weston College

Management of provider access requests

Procedure

A provider wishing to request access should contact Nicola Lace, Head Teacher

Telephone: 0773 269 1092

Email: nlace@lpw.org.uk

Opportunities for access

The school offers the two provider encounters required by law (marked in bold text) and a number of events, integrated into our careers programme, will offer providers an opportunity to come into LPW School to speak to students and/or their parents/carers. We have Careers Week and are also able to cater for presenters in our weekly lesson timetable.

Please speak to our Head Teacher, to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 10	Post-16 technical education options presentation with general Further Education College life skills – work experience preparation sessions.	Technical/vocational tasters at local college(s), training providers.	Technical/vocational tasters at local college(s), training providers.
Year 11	Post-16 provider open evenings. Post-16 apprenticeships presentation. Meeting with Careers Adviser for post-16 applications.	Post-16 interviews	No encounters – legislation requires encounters to take place by 28 February if in Year 11. Confirmation of post-16 education and training destinations for all students.

Granting and refusing access

When making enquires about accessing our students, please clearly identify or provide:

- Name of your establishment.
- Written material you will share with our students.
- Outline of your presentation and topics you will cover.
- The age group you would like to access.
- Copy of your organisation identification.

As per our Prevent Risk Assessment, we reserve the right to refuse access to our students if your opportunity and/or

topics discussed contradict our school ethos or risk our student's wellbeing.

Safeguarding

Our safeguarding/child protection policy outlines the Organisations procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

Premises and facilities

We have audio and visual equipment available in each classroom. Classes are approximately 6-8 students and we would recommend working with no more than 2 classes at a time. We can arrange a timetable of classes so you can present to your suggested age group.

Please advise us in advance what facilities, how much time and any other requirements.

Only material and prospectus' that has been approved by the Head Teacher can be distributed to students.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Links to other policies

For further guidance please refer to our:

- Safeguarding/child protection policy
- Curriculum
- SEND policy
- CEIAG and Work Experience policy
- Curriculum policy
- Equal Opportunity Policy

Monitoring arrangements

LPW School's arrangements for managing the access of education and training providers to students is monitored by Nicola Lace, Head Teacher.

This policy will be reviewed by the Head Teacher annually. At every review, the policy will be approved by the Board of Governors.